

Mississippi State Board of Cosmetology
Location for Public Access Monday, October 31, 2022: 501 N. West Street, Ste 117,
Jackson, MS 39201

Regular Scheduled Board Meeting Minutes of October 31, 2022

I. Welcome and Call to Order

Warren Rossi, Chairman of the Mississippi State Board of Cosmetology called the meeting to order at 9:02 a.m. on October 31, 2022. Debbie Coker performed the roll call. May the record reflect that there was a quorum present for voting purposes with the following members of the Mississippi State Board of Cosmetology present:

Hilda Bills, Member
Debbie Coker, Secretary
Dorothy Ennis, Member
Warren Rossi, Chairman
Jewel Stewart, Vice-Chairman

Also present were:

Pete Cajoleas, Special Assistant Attorney General / Counsel for the Board
Ruby Lowery, Interim Executive Director
Porsha Welch, Senior Licensing Agent
Yvonne Laird, Contractor/Consultant

Members of the general public present:

Carlene Daniels
Kaytlin Smith
Kallie Williams

Chairman Rossi and Secretary Coker requested two (2) additions to the Agenda, as follows:

XI. New Business

- D. Massage Therapist / Licensed Esthetician Use of Space
- F. Board Meeting Date Changes

II. Hearings / Hearing Update

Pete Cajoleas The Findings of Fact and the Final Order prepared by Drew Malone, Hearing Officer, in Cause Number 2022-02-4590-4 which was held before the Board on Monday, September 19, 2022, has been signed by Debbie Coker, Secretary of the Board, and released to the respondent.

III. Agenda Request

A. Blue Cliff College Special Candidate

The motion was made by Jewel Stewart with a second by Hilda Bills to approve a student candidate with a felony conviction as the conviction is not directly

related to the profession of cosmetology in accordance with the Fresh Start Act of 2019. The vote was, as follows :

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

B. Special Candidate – Out of State Felony

The motion was made by Jewel Stewart with a second by Debbie Coker to approve a student candidate with a felony conviction as the conviction is not directly related to the profession of cosmetology in accordance with the Fresh Start Act of 2019. The vote was, as follows :

Aye – Hilda Bills	Aye – Debbie Coker
Nay – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

After a review of the Out-of-Country Applicant Protocol as presented, Dorothy Ennis made the motion that this protocol be accepted and placed on the website for availability and accessibility of out-of-country applicants. Hilda Bills provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

C. Special Candidate – Out of Country Applicant

The motion was made by Debbie Coker with a second by Dorothy Ennis to approve a Canadian applicant who has met the requirements for licensure under the Out-of-Country Protocol previously approved. The vote was, as follows :

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye - Warren Rossi
Aye – Jewel Stewart	

IV. Discussion of the Prior Board Meeting Minutes

The motion was made by Debbie Coker to approve the Board Meeting Minutes of September 18 - 19, 2022 Minutes, as corrected. A second was provided by Dorothy Ennis. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

V. Report of Officers

A. Chairman

No special business to come before the Board.

- B. Vice-President
Jewel Stewart had no special business to come before the Board.
 - C. Secretary/Treasurer
The Board received copies of the financial reports for fiscal year 2023 ending September 30, 2022. The financial reports were accepted as submitted.
- VI. MS Cosmetology Council (73-7-7 (1))
Dorothy Ennis advised that the next MS Cosmetology Council meeting will be held on February 26, 2023. More information to follow at a later date.
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- VII. Legislative Committee Update
Debbie Coker provided an overview of information relative to the possible merger between MSBC and the MBBE (MS Board of Barber Examiners). Work will continue to develop a MSBC working document for review prior to the November 28, 2022 meeting. No further action required by the Board at this time.
- VIII. Report of Counsel
Refer to Hearing Update, Item II above and New Business, Item B.
- IX. Executive Director's Report
- A. Practical Testing
Ruby Lowery presented practical testing report as follows:
Cosmetology Instructor – 2
Esthetics Instructor – 0
Cosmetology – 61
Cosmetology Retake (Haircut Skill) - 2
Esthetics – 8
Manicuring - 14
No action required by the Board.
 - B. Theory Testing
Ruby Lowery presented practical testing report as follows:
Cosmetology – 96; Passed – 91; Failed – 5; Pass Percentage: 93%
Esthetics – 13; Passed – 8; Failed – 5; Pass Percentage: 62%
Manicuring – 9; Passed -7; Failed – 2; Pass Percentage: 78%
Instructor – 5; Passed – 2; Failed – 3; Pass Percentage: 40%
No action required by the Board.
 - C. Out of State Testing (UROLA)
The Sanitation and Law Examinations were conducted on September 20, September 27, October 4, October 11, October 18 and October 25, 2022 for those individuals who hold a temporary practice permits under UROLA. Porsha Welch provided the following report:

Total – 214
Passed - 40
Failed - 139
Cancel - 16
No Show - 19
Rescheduled - 3
Permits collected due to expiration - 79
No action required by the Board.

D. Approval/Permit

Monthly Approval/Permit Report indicated that for the period September 16, 2022 through October 26, 2022, reflected the following:

Cosmetology Approval Letters – 143
Manicuring Approval Letters – 20
Esthetician Approval Letters – 13
Instructor Approval Letters – 4
Total Permits Issued – 59
Total: 239
No action required by the Board.

E. Inspection Report

The inspection report indicated that there was a total of 246 completed inspections conducted during September, 2022 with a total of 54 violations.

F. Out of State Permit Report for Period September 1 through October 25, 2022
There was a total of 89 out-of-state applications received under UROLA and 75 temporary practice permits issued. Note: remaining 14 did not meet UROLA residence or 1-year requirement.

At 10:54 a.m. on Monday, October 31, 2022, Debbie Coker made the motion to take a short recess until 11:15 a.m. Hilda Bills provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

The motion was made by Jewel Stewart to return from recess at 11:17 a.m. on Monday, October 31, 2022. A second was provided by Debbie Coker. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

X. Old Business

As a reminder, and as previously authorized, Dorothy Ennis, Hilda Bills and Debbie Coker will serve as monitors for the continuing education program to be presented

D. Massage Therapist / Licensed Esthetician Use of Space
Debbie Coker requested clarification regarding the use of space when an individual who is both a licensed esthetician and a licensed massage therapist. Ruby Lowery advised that the current rules prohibited shared space for estheticians to might be dual licensed in an occupation not under the jurisdiction of MSBC. Rule 4.3 Esthetics Salon: A salon in which esthetics only is practiced must have and keep maintained in proper working order and condition the following minimum equipment in order to be approved and pass annual inspection:

E. November and December, 2022 Board Meeting
Chairman Rossi advised that the November Board Meeting would be held on Monday, November 28, 2022 with lunch provided by Primos. The December meeting will be a teleconference meeting held on Monday, December 12, 2022.

XII. Adjournment

There being no further business to come before the Board, the motion was made by Jewel Stewart to adjourn the meeting at 1:46 p.m. A second was provided by Hilda Bills. The vote was, as follows:

Aye – Hilda Bills

Aye – Debbie Coker

Aye – Dorothy Ennis

Aye – Warren Rossi

Aye – Jewel Stewart

APPROVED:



Warren Rossi, Chairman



Debbie Coker, Secretary