

Mississippi State Board of Cosmetology
Board Meeting Minutes
March 25, 2024
Hilton Garden Inn, 14108 Airport Road, Gulfport, MS 39503

I. Welcome and Call to Order

Warren Rossi, Chairman of the Mississippi State Board of Cosmetology called the meeting to order at 9:03 a.m. on March 25, 2024. Jewel Stewart performed the roll call. May the record reflect that there was a quorum present for voting purposes.

Members present:

Warren Rossi, Chairman
Debbie Coker, Vice-Chairman
Jewel Stewart, Secretary
Hilda Bills, Member

Catherine Bell, Special Assistant Attorney General / Counsel for the Board
Ruby Lowery, Deputy Director
Sharon Clark, Executive Director

Members of the public present:

Katlyn Bonvillain

II. Agenda Approval

Debbie Coker moved to accept the amended agenda. Hilda Bills provided a second. The motion carried by unanimous approval.

III. Board Minutes Approval / Corrections

A. February 12, 2024

Jewel Stewart moved to accept the board minutes with no corrections. Warren Rossi seconded the motion. The motion carried by unanimous approval.

B. February 28, 2024

Jewel Stewart moved to accept the board minutes with no corrections. Hilda Bills seconded the motion. The motion carried by unanimous approval.

IV. Report of Officers

- A. Warren Rossi, Chairman, had nothing to report.
- B. Debbie Coker, Vice-Chairman, had nothing to report.
- C. Jewel Stewart, Secretary, had nothing to report.

V. Executive Director Report

Sharon Clark provided the Executive Director report and financial report. Ms. Clark provided dates for upcoming events including Electric File Course Monitoring, Premiere, and the Mississippi Cosmetology School Association in Biloxi. She also

provided an update of the Board office's activities for the months of February and March including the House Appropriation Hearing, UROLA testing, Bronner Bros Hair Show, School Owners and Teachers Association Meeting, Mississippi Cosmetology Association Spring Show, and Beauty & Wellness Summit.

VI. Deputy Director Report

Ruby Lowery provided the Deputy Director report that included a report on the applications received for licensure, testing performed, licenses/permits issued, salons inspected, violations issued, student enrollments received, and student approval letters issued by the Board.

VII. Old Business

Jewel Stewart moved for the Board to enter closed session. The motion carried by unanimous approval.

Hilda Bills moved that the Board had reason under Miss. Code Ann. § 25-41-7 (k), as amended to go into Executive Session, namely to discuss the pending litigation and negotiations with Thuy Pham Plumlee, Blue Cliff College, and Mississippi Correctional Facility. Warren Rossi seconded the motion. The motion carried by unanimous approval.

The Board entered Executive Session at 9:35 a.m.

During Executive Session the Board took the following actions:

A. Thuy Pham Plumlee/Ruby Nails

The Board took no action concerning Thuy Pham Plumlee/Ruby Nails.

B. Blue Cliff College

Debbie Coker moved to deny Blue Cliff College's request for continuance of the hearing and for the hearing date of April 1, 2024 to stand. Warren Rossi seconded the motion. The vote was as follows:

Warren Rossi - aye

Debbie Coker - aye

Hilda Bills - aye

Jewel Stewart - abstention

The motion passed.

C. Central MS Correctional Facility

Debbie Coker moved to rescind the Board's previous action taken on February 28, 2024, concerning Central Mississippi Correctional Facility and no longer call the Central Mississippi Correctional Facility before the Board for a hearing based on the audit findings. Warren Rossi seconded the motion. The motion carried by unanimous approval.

Hilda Bills moved to exit the Executive Session. Jewel Stewart seconded the motion. The motion carried by unanimous approval.

The Board exited Executive Session at 9:55 a.m.

Catherine Bell announced the actions that were taken in the Executive Session.

D. Goshen – Greenville New School Application

Debbie Coker moved to approval the new school application for Goshen – Greenville. Jewel Stewart seconded the motion. The motion carried by unanimous approval.

Goshen – Greenville is approved based on the submitted schedule of operations:

Cosmetology – Monday thru Friday – 9:00 a.m. to 4:00 p.m.

Esthetics – Monday thru Wednesday – 4:00 p.m. to 10:00 p.m.

Manicuring – Thursday thru Friday – 4:00 p.m. to 10:00 p.m.

VIII. New Business

A. Thuy Nguyen

Jewel Stewart moved to allow Thuy Nguyen to test without turning in her permit to work and to deny Ms. Nguyen's request for a duplicate permit to work. Hilda Bills seconded the motion. The motion carried by unanimous approval.

B. Lychanda Brown Nail Monitoring – May 5, 2024

Hilda Bills advised that she could monitor the course on this day. Jewel Stewart moved to approve the travel and per diem for Hilda Bills to monitor. Debbie Coker seconded the motion. The motion carried by unanimous approval.

C. Warren Rossi moved that all Electric File Monitoring Courses held after the date of this Board meeting are limited to a maximum of 20-registrants/attendees and that the Electric File Monitoring Courses may be offered by instructors as many times a month as there is Board availability to monitor the courses. Hilda Bills seconded the motion. The motion carried by unanimous approval.

D. Traxler's School – Claudia Robinson & Jessica Robinson

Jewel Stewart moved to request a formal hearing for Traxler's School and Jessica Robinson based on alleged violations of Rule 5.23 (E) and Rule 8.1 (5) and for a formal hearing for Traxler's School and Claudia Robinson based on alleged violations of Rule 5.23 (D)(4), Rule 5.23 (E), Rule 5.19 (a), and Rule 8.1 (5). Debbie Coker seconded the motion. The motion carried by unanimous approval.

E. Phan Thi Bich Phuong Out of Country Applicant

Debbie Coker moved to deny Phan Thi Bich Phuong's application based on apprenticeship hours. Hilda Bills seconded the motion. The motion carried by unanimous approval.

F. Teo Van Nguyen Out of Country Applicant

After consideration of the Fresh Start Act and based on the information submitted, Hilda Bills moved to approve Teo Van Nguyen's application pending receipt of documentation of felony charge and release information based on the current application and the information on criminal history contained therein. Jewel Stewart seconded the motion. The motion carried by unanimous approval.

IX. Legislative Update

Sharon Clark provided a legislative update on measures that are not dead.

X. Formal Complaints

A. FC-20240314-001 – Additional Information Requested from School

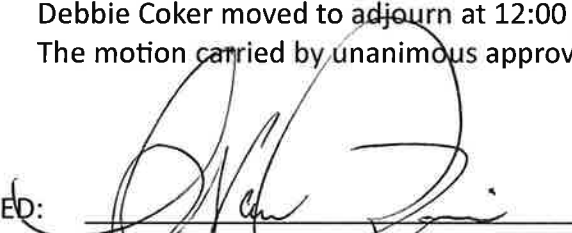
B. FC-20240229-001 – Salon Inspection Requested

C. FC-20231222-001 – Debbie Coker reported that the Board requested medical causation supporting the allegations of the complaint; however, the complainant had not provided the requested documentation. Debbie Coker moved to dismiss this complaint. Hilda Bills seconded the motion. The motion carried by unanimous approval.

XI. Adjournment

Debbie Coker moved to adjourn at 12:00 p.m. A second was provided by Hilda Bills. The motion carried by unanimous approval.

APPROVED:


Warren Rossi, Chairman


Jewel Stewart, Secretary