

Mississippi State Board of Cosmetology
Location for Public Access Monday, March 20, 2023
Robert E. Lee Building, Suite 301, 239 N. Lamar Street, Jackson, MS 39202

Regular Scheduled Board Meeting Minutes of March 20, 2023

I. Welcome and Call to Order

Jewel Stewart, Vice-Chairman of the Mississippi State Board of Cosmetology called the meeting to order at 9:03 a.m. on March 20, 2023. Debbie Coker performed the roll call. May the record reflect that there was a quorum present for voting purposes with the following members of the Mississippi State Board of Cosmetology present:

Hilda Bills, Member
Debbie Coker, Secretary
Jewel Stewart, Vice-Chairman

Members absent:

Dorothy Ennis, Member – due to illness
Warren Rossi, Chairman

Also present were:

Pete Cajoleas, Special Assistant Attorney General / Counsel for the Board
Sharon Clark, Incoming Executive Director
Ruby Lowery, Interim Executive Director
Yvonne Laird, Contractor/Consultant

Members of the general public present:

Carlene Daniels, Unlimited Cosmetology School
Vanessa Myers, Unlimited Cosmetology School
Melody Washington, Natural Salon

II. Hearings / Hearing Update

At the request of Counsel this was moved to Item VIII. Executive Session

III. Agenda Request

A. Unlimited School Inspection (Adding Esthetics Program)

The motion was made by Debbie Coker to contingently approve the addition of the esthetics program (night) for Unlimited Cosmetology School pending a completed of the school inspection scheduled for March 28, 2023 by Jewel Stewart and Ruby Lowery. A second was provided by Hilda Bills. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Absent – Dorothy Ennis	Absent – Warren Rossi
Aye – Jewel Stewart	

- B. Blue Cliff College Candidate – Felony
The motion was made by Debbie Coker to approve the student enrollment form submitted by Blue Cliff College for an applicant desiring to enter the Esthetic Program pursuant to the conditions set forth by the Fresh Start Act of 2019. A second was provided by Hilda Bills. The vote was, as follows:
- | | |
|------------------------|-----------------------|
| Aye – Hilda Bills | Aye – Debbie Coker |
| Absent – Dorothy Ennis | Absent – Warren Rossi |
| Aye – Jewel Stewart | |

- IV. Discussion of the Prior Board Meeting Minutes
The motion was made by Hilda Bills to approve the Board Meeting Minutes of February 10, 2023, as amended (A); February 28, 2023 as presented (B); and March 8, 2023 as presented (C). A second was provided by Debbie Coker. The vote was, as follows:
- | | |
|------------------------|-----------------------|
| Aye – Hilda Bills | Aye – Debbie Coker |
| Absent – Dorothy Ennis | Absent – Warren Rossi |
| Aye – Jewel Stewart | |

- V. Report of Officers
- A. Vice-Chairman
Jewel Stewart had no special business to come before the Board.
- B. Secretary/Treasurer
Debbie Coker had no report and no financial report were received from Cornerstone Consulting, LLC for distribution.

- VI. MS Cosmetology Council 73-7-7 (1)
No individual(s) were present for a MS Cosmetology Council report.

- VII. Legislative Committee Update
No legislative matters to come before the Board at this time.

- VIII. Report of Counsel

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion made by Debbie Coker the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, and Jewel Stewart; voting against none; recusal: none; absent: Dorothy Ennis and Warren Rossi.

In the determination session, Hilda Bills moved, seconded by Debbie Coker, that the Board had reason to go into Executive Session, namely for the transaction of business and discussions regarding investigative proceedings regarding allegations of misconduct or violation(s) of law; and transaction of business and discussions regarding employment or job performance of a person in a specific position. The Board determined that facts presented constituted the need for Executive Session under § 25-41-7 (k), Miss. Code

Ann., as revised. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, and Jewel Stewart; voting against none; recusal: none; absent: Dorothy Ennis and Warren Rossi.

The Board announced to the public the aforesaid reasons as the Board's purpose for entering an Executive Session.

Upon the conclusion of business of Executive Session, the Board voted, upon motion made by Debbie Coker to come out of Executive Session with a second by Hilda Bills. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, and Jewel Stewart; voting against: none; recusal: none; absent: Dorothy Ennis and Warren Rossi.

The Board resumed in open meeting by announcing the following actions and votes taken in Executive Session.

RETURN TO REGULAR SESSION

Within the Executive Session, the Board took no action.

IX. Executive Director's Report

A. Practical Testing

Student permits totaled 26; student enrollments entered totaled 34 and 101 student approval letters issued for practical testing. No information was available for theory approval letters.

B. Theory Testing

Exam / Form	Candidate Count	Pass Count	Fail Count	Pass Percent	Multiple Attempts	Retake Pass	Retake Fail	Retake Pass %
Cosmetology	NO REPORT RECEIVED							
Esthetics								
Nail Tech								
Instructor								

C. Out of State Testing (UROLA)

A total of 48 individuals were given the Sanitation and Law Examinations. There were 26 who passed for licensure; 22 failed; with 9 no shows and 4 cancellations.

D. Universal Recognition of Occupational License (UROL) Permit

Out of state applications processed totaled 45; out of state permits issued 30 for a total of out of state permits issued since July 1, 2021 thru January 31, 2023 of 1255.

E. Inspection Report

Salon inspections totaled 247 with 45 violations issued.

X. Old Business

A. MCA Continuing Education Report (request for additional hours)

The motion was made by Debbie Coker to increase the total number of hours previously approved for MCA on Sunday from 7 to 7.5 hours (.5 hours added to

safety instruction). A second was provided by Hilda Bills. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Absent – Dorothy Ennis	Aye – Warren
Aye – Jewel Stewart	

XI. New Business

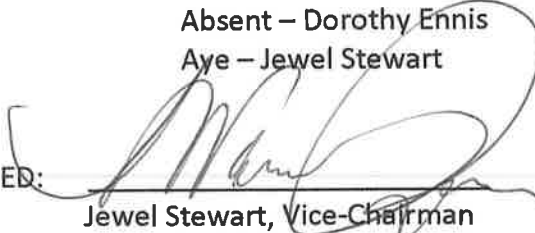
Sharon Clark was welcomed by attending Board members as the newly appointed Executive Director. Ms. Clark's appointment will begin Monday, March 27, 2023. No further action was required by the Board.

XII. Adjournment

There being no further business to come before the Board, the motion was made by Hilda Bills to adjourn the meeting at 11:57 p.m. A second was provided by Debbie Coker. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Absent – Dorothy Ennis	Absent – Warren Rossi
Aye – Jewel Stewart	

APPROVED:


Jewel Stewart, Vice-Chairman


Debbie Coker, Secretary