

**Mississippi State Board of Cosmetology
Regularly Scheduled Board Meeting Minutes
June 25, 2023**

Location for Public Access:

Robert E. Lee Building, 239 N Lamar Street, Suite 301, Jackson, MS 39201

I. Welcome and Call to Order

Warren Rossi, Chairman of the Mississippi State Board of Cosmetology called the meeting to order at 10:06 a.m. on June 25, 2023. Debbie Coker performed the roll call. May the record reflect that there was a quorum present for voting purposes.

Members present at Board office:

Warren Rossi, Chairman
Jewel Stewart, Vice-Chairman
Debbie Coker, Secretary
Hilda Bills, Member

Member absent:

Dorothy Ennis, Member

Also present at the public access location:

Pete Cajoleas, Special Assistant Attorney General / Counsel for the Board
Catherine Bell, Special Assistant Attorney General / Incoming Counsel for the Board
Ruby Lowery, Deputy Director
Sharon Clark, Executive Director
Carlene Daniels
Vanessa Myers
Breanna Fairley
Kenya Nguyen
Madison Busby

II. Discussion of Prior Board Meeting Minutes

Motion made by Jewel Stewart to approve the May 22, 2023, Board Minutes with no changes. Debbie Coker provided a second. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Motion made by Jewel Stewart to approve the May 30, 2023, Board Minutes with no changes. Hilda Bills provided a second. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

- III. Request by Sharon Clark for the Board to approve all costs for Catherine Bell to attend 2023 FARB with estimation of expenses at \$3,000.

A motion was made by Debbie Coker to approve expenses by Catherine Bell in attendance of 2023 FARB. Jewel Stewart provided a second. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

- IV. Sharon Clark presented Formal Complaint Number 20230606-001. Complaint was assigned to Debbie Coker. Hilda Bills made a motion to approve. Jewel Stewart provided a second. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

- V. Report of Officers

A. Chairman

Warren Rossi advised there was nothing to report at this time.

B. Vice President

Jewel Stewart advised there was nothing to report at this time.

C. Secretary/Treasurer

Debbie Coker advised there was nothing to report at this time.

D. Financial Report

Sharon Clark – Financials from Cornerstone, UMB Monthly Bill, and Trustmark report were presented.

- VI. Executive Director Report

Sharon Clark provided the Executive Director's Report.

Sharon Clark requested approval of per diem and travel for Electric File Certification monitoring on July 10, 2023, at Unlimited Cosmetology by Jewel Stewart. Motion

was made by Hilda Bills to approve. Debbie Coker seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark requested approval of per diem and travel for Electric File Certification monitoring on July 17, 2023, at Chris' Beauty College by Jewel Stewart. Motion was made by Debbie Coker to approve. Hilda Bills seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark requested approval of per diem and travel for CEU monitoring of MS Independent Beautician's Association (MIB) in Philadelphia for Hilda Bills, Ruby Lowery and Sharon Clark. Motion was made by Debbie Coker to approve. Warren Rossi seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark requested approval to amend the current SMT/Prometric contract to include the Practical Examination. Motion was made by Debbie Coker to approve. Jewel Stewart seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark requested approval to purchase UPS Battery Back Up Units to protect server and switches running in case of power failure. Hilda Bills made a motion to approve. Jewel Stewart seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark requested approval for the renewal of the Cornerstone Consulting Contract. Debbie Coker made a motion to approve. Jewel Stewart seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

VII. Deputy Director Report

Ruby Lowery provided the Deputy Director's Report.

Dorothy Ennis arrived at 11:00 am.

Hilda Bills made a motion to break at 11:00. Debbie Coker seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills
Aye – Dorothy Ennis

VIII. Dorothy Ennis Service Recognition

Warren Rossi presented Dorothy Ennis with a plaque thanking her for her dedication and service of 23 years on the MS State Board of Cosmetology.

Dorothy C. Ennis of Summit was appointed by Governor Phil Bryant on March 15, 2019, to represent the 2nd Supreme Court District of the MS State Board of Cosmetology.

Mrs. Ennis was first appointed to the Board by Governor Ronnie Musgrove to serve 2001-2005, serving as Secretary from 2002. She was reappointed by Governor Haley Barbour to serve 2006-2010 serving as Secretary. She was reappointed by Governor Haley Barbour to serve 2011-2014 serving as President from 2011-2013. She was reappointed by Governor Phil Bryant to serve from 2015-2019 serving as Vice President from 2015-2016 and President in 2017.

Mrs. Ennis studied Criminal Law and Computer Programming at Southwest MS Community College. She graduated from Southwest MS Community College in Cosmetology in 1987. She has been the Owner / Operator / Cosmetologist of Dot's Hair Spa and Tanning since 1991.

Mrs. Ennis has served on the National Interstate Cosmetology Council's National Legislative Committee and the National Textbook Committee, Member of the

Cosmetology Educators of America, Member of the MS Cosmetology Association, Member of the MS Cosmetology Council of which she was inducted into the Hall of Fame in 2015. Past Member of National Interstate Cosmetology Council as a member of the MS State Board of Cosmetology. She administered examinations from 2001-2010. Served on the Subject Matter Expert Committee for Pearson-Vue.

Mrs. Ennis is a Member of the Pike County Chamber of Commerce, Member of the Economic Development Craft Committee at Southwest MS Community College, Served as a Member of the Summit Rotary Club Telephone Pioneers of America, Member of the Career Technical Education Advisory Committee, Lifetime Member of the Southwest MS Community College Alumni Association.

She has been actively involved in numerous community service projects in her area.

IX. Old Business

Sharon Clark requested clarification by the Board of the requirements of a salon and if a mobile salon could operate with a salon license. Hilda Bills made a motion to deny mobile salons for licensure. Stating that all salons must have a permanent, physical address (non-mobile). Debbie Coker seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

X. New Business

Sharon Clark stated that SMT/Prometric has requested the MSBC move to the updated NIC Theory Candidate Information Bulletin for Cosmetology and Instructor. Motion was made by Jewel Stewart to approve. Debbie Coker seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark requested consideration of the requests made by Instructors and Schools on Industry Day regarding the Cosmetology and Esthetics Practical Examination. Due to the approval by the Board to amend the SMT/Prometric contract to include Practical Examinations, Debbie Coker made a motion to table at this time. Hilda Bills seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark notified the Board of violation of the integrity and security of our UROLA examination by a student, Dinh Day Tran, that was found to not only be cheating but taking pictures of our examination. Jewel Stewart made a motion to deny his UROLA application and permit. Debbie Coker seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark requested approval to submit the 5 Year Strategic Plan when all changes are made by the Board. Jewel Stewart made a motion to approve. Debbie Coker seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Debbie Coker made a motion to come back from lunch at 12:26 pm. The motion was seconded by Hilda Bills. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

XI. Executive Session

Debbie Coker moved that the Board has reason under MISS. CODE ANN. § 25-41-7 (k), as amended, to go into closed session.

Hilda Bills moved that the Board has reason to go into Executive Session, namely, to discuss the prospective litigation after the Investigative Audit (Registration # 08-24123). Jewel Stewart seconded the motion. The motion carried with the following vote:

Aye – Warren Rossi

Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

The Board entered Executive Session at 12:37 pm.

Debbie Coker made a motion to exit Executive Session. The second was provided by Hilda Bills.

The motion carried with the following vote:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Jewel Stewart made a motion to return to Open Session at 1:48 pm.

XII. Actions Taken During Executive Session

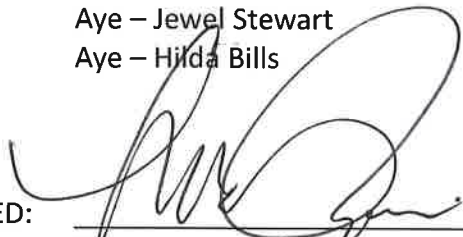
No action was taken during the Executive Session.

XIII. Adjournment

There being no further business to come before the Board, the motion was made by Hilda Bills to adjourn the meeting at 1:49 p.m. A second was provided by Jewel Stewart. The motion carried with the following vote:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

APPROVED:



Warren Rossi, Chairman



Debbie Coker, Secretary